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Notice of Information Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Our Privacy Commitment Your health information is personal and confidential. We are committed to protecting your privacy and following all federal and state laws, including the Health Insurance Portability and Accountability Act (HIPAA).

How We May Use and Disclose Your Health Information We may use or share your health information:

- For Treatment - To provide or coordinate dental care and related services.
- For Payment - To bill and collect payment from you, your insurance, or a third party.
- For Healthcare Operations
- To run our practice, improve care, and train staff.

Other permitted uses and disclosures include:

- When required by law
- To public health authorities
- For cases of abuse, neglect, or domestic violence - For health oversight activities
- In response to legal proceedings
- For law enforcement purposes
- To coroners, medical examiners, or funeral directors - For organ/tissue donation - For approved research
- To prevent or reduce a serious threat to health or safety
- For workers' compensation claims

Your Rights You have the right to:

- Access your health information
- Request corrections to your record
- Request restrictions on how we use or disclose your information
- Request confidential communications (e.g., at a different address or phone)
- Receive an accounting of disclosures we've made (excluding routine uses)
- Obtain a copy of this notice at any time
- Revoke authorization to use/disclose your information, in writing

Changes to This Notice: We reserve the right to change this notice. Revised notices will apply to all health information we maintain and will be available in our office and on request.

Questions or Complaints? If you believe your privacy rights have been violated, or if you have questions, please contact:

Privacy Officer

Cheryl Knight

843.722.5733

Cknight@plantationfamilydentalcare.com

Plantation Family DentalCare

You may also file a complaint with the U.S. Department of Health and Human Services (HHS). You will not be penalized for filing a complaint.